



LEAD HAZARD REDUCTION DEMONSTRATION GRANT PROGRAM APPLICATION

APPLICANT'S INFORMATION

PRIMARY APPLICANT		SECONDARY APPLICANT	
NAME		NAME	
ADDRESS		ADDRESS	
CITY, STATE, ZIP		CITY, STATE, ZIP	
HOME PHONE		HOME PHONE	
CELL PHONE		CELL PHONE	
WORK PHONE		WORK PHONE	
EMAIL ADDRESS		EMAIL ADDRESS	

EMPLOYMENT INFORMATION

PRIMARY APPLICANT		SECONDARY APPLICANT	
EMPLOYER		EMPLOYER	
ADDRESS		ADDRESS	
CITY, STATE, ZIP		CITY, STATE, ZIP	
HOW LONG EMPLOYED		HOW LONG EMPLOYED	
POSITION		POSITION	
MONTHLY SALARY		MONTHLY SALARY	
ANNUAL SALARY		ANNUAL SALARY	

HOUSEHOLD INFORMATION

Please list all members of your household. Please include all members listed as dependents on your current 1040 tax return and all children under age 6 listed on the attached 'child under six verification form.

	NAME	DATE OF BIRTH	AGE	RELATIONSHIP	DOES CHILD RECEIVE MEDICAID
1					
2					
3					
4					
5					
6					
7					
8					

PLEASE INDICATE MAIN CONTACT FOR THIS APPLICATION:

APPLICANT | CO-APPLICANT | BOTH

BEST NUMBER TO REACH CONTACT PERSON?

HOME | WORK | CELL

BEST TIME TO CALL? _____

BEST TIME TO SET UP AN APPOINTMENT BETWEEN 8AM AND 4:30PM? _____

LEAD HAZARD REDUCTION DEMONSTRATION GRANT PROGRAM APPLICATION

HOUSEHOLD INCOME INFORMATION

PLEASE LIST ANY ADDITIONAL INCOME FOR YOUR HOUSEHOLD:

(Example: trust funds, social security, supplemental security income, pension, interest, dividends, annuity, worker's compensation, disability, aid to dependant children, unemployment, child support and alimony)

1 SOURCE _____
ACCOUNT NO. _____
MONTHLY AMOUNT _____

ADDRESS _____
CASE WORKER _____

2 SOURCE _____
ACCOUNT NO. _____
MONTHLY AMOUNT _____

ADDRESS _____
CASE WORKER _____

PROPERTY INFORMATION

TO BE ELIGIBLE FOR THE PROGRAM, APPLICANTS MUST PROVIDE UP-TO-DATE PROOF OF THE FOLLOWING INFORMATION:

Proof of up-to-date Mortgage Payments, Proof of up-to-date Homeowner's/Renter's Insurance and Proof of up-to-date Taxes

DO YOU LIVE IN A HOME BUILT BEFORE 1978? _____

DO YOU HAVE HOMEOWNER'S/RENTER'S INSURANCE? _____

WHAT IS THE NAME OF YOUR INSURANCE COMPANY? _____

TELEPHONE NUMBER _____

ANNUAL PREMIUM AMOUNT: _____

ARE YOUR MORTGAGE PAYMENTS UP-TO-DATE? _____

IF NO, DO YOU HAVE A PAYMENT PLAN? _____

MORTGAGE PAYMENT AMOUNT: _____

CURRENT MORTGAGE BALANCE? _____

ARE YOUR TAX PAYMENTS UP-TO-DATE? _____

IF NO, DO YOU HAVE A PAYMENT PLAN? _____

MONTHLY TAX PAYMENT AMOUNT: _____

HAVE YOU EVER DECLARED BANKRUPTCY? _____

IF YES, WHEN? _____

IS YOUR HOME CURRENTLY IN FORECLOSURE? _____

ARE THERE ANY LIENS OR JUDGEMENTS ATTACHED TO YOUR PROPERTY? _____

IF YOUR PROPERTY IS UNDER A LAND CONTRACT, HAS IT BEEN RECORDED WITH SUMMIT COUNTY? _____

IF YES, WHEN WAS IT RECORDED? _____

OTHER WORK COMPLETED ON YOUR HOME

HAVE YOU RECEIVED ASSISTANCE ON YOUR HOME BY ANOTHER AGENCY? _____

IF YES, WHICH AGENCY PROVIDED ASSISTANCE? _____

WHAT IMPROVEMENTS WERE ADDRESSED? _____

EXAMPLE: Vinyl siding, Windows, Doors, Furnace, Hot Water Tank, Insulation, Roof Repairs, Electrical, Plumbing, Handicap Access

WHAT YEAR WERE THE IMPROVEMENTS COMPLETED? _____

LEAD HAZARD REDUCTION DEMONSTRATION GRANT PROGRAM APPLICATION

WHAT OTHER NEEDED IMPROVEMENTS ARE YOU AWARE OF IN YOUR HOME? _____

EXAMPLE: Vinyl siding, Windows, Doors, Furnace, Hot Water Tank, Insulation, Roof Repairs, Electrical, Plumbing, Handicap Access

HOW DID YOU HEAR ABOUT THE LEAD PROGRAM? _____

OPTIONAL INFORMATION

WHAT IS YOUR RACE? _____

EXAMPLE: American Indian or Alaska Native, Asian, Black, or African American, Native Hawaiian, or Pacific Islander, White, American Indian or Alaska Native and White, Asian and White, Black or African American and White, American Indian or Alaska Native and black, Other or Choose not to answer the above question/section

LEAD BLOOD TESTING IS A PROGRAM RECOMMENDATION

HAS YOUR CHILD/CHILDREN EVEN BEEN TESTED FOR LEAD POISONING? _____

DATE OF BLOOD TEST _____

NAME OF PHYSICIAN WHO CONDUCTED THE TEST _____

RESULTS

POSITIVE | NEGATIVE

RESULT NUMBER _____

RELOCATION INFORMATION

WE WILL RELOCATE THE FAMILY MEMBERS YOU HAVE LISTED ON THE FRONT OF THIS APPLICATION

This section of the application will be used to formulate a relocation plan for your family. Due to the lead hazards found in your home, you and your family must relocate while the contractor makes your home lead safe. We strongly encourage all applicants applying to the program to relocate themselves with a family member or friend. In case you are not able to do so, the program does provide temporary housing. If your family requires temporary housing, the work on your home will be scheduled once a lead safe property is available.

Please answer the following questions:

ARE YOU ABLE TO RELOCATE YOURSELF AND YOUR FAMILY? _____

IF NO, PLEASE LIST THE NUMBER OF MEMBERS TO BE RELOCATED _____

HOW MUCH NOTICE DO YOU REQUIRE BEFORE BEING RELOCATED? _____

DO YOU REQUIRE A HANDICAP ACCESSIBLE FACILITY? _____

PLEASE ADD ANY COMMENTS THAT YOU FEEL WILL ASSIST US IN EVALUATING YOUR APPLICATION

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AUTHORIZATION TO OBTAIN & RELEASE DISCLOSE, CREDIT CHECK AND VERIFICATION OF INFORMATION

I/we hereby grant permission to Nazareth Housing Development Corporation (NHDC) and the City of Akron to verify income, proof of insurance and proof of homeownership and other info, to determine eligibility of our application for the Lead Hazard Reduction Demonstration Grant Program (LHRDGP). The purpose or need for disclosure is for evaluation and monitoring purposes only. The program partners may be able to offer financial assistance for improvements to your home based on qualifications.

I/we state that I/we have read and fully understand the above statements. A photographic or fax copy of this authorization is the equivalent of the original and may be used as a duplicate original. The information is for the confidential use of NHDC and the City of Akron in determining my/our eligibility for the LHRDGP. If I/we do not qualify, withdraw from the program or are denied assistance by the Lead Hazard Reduction Demonstration Grant Program the property owners may be responsible for all code violations and lead hazards present at their property.

WALK AWAY POLICY

Regardless of eligibility, under certain circumstances, Nazareth Housing may refuse assistance to an applicant. Such circumstances include, but are not limited to:

1. The applicant or applicants' associate(s) become verbally or physically abusive and/or threatens Nazareth Staff or Board members, Staff members of Nazareth's funders, contractors, subcontractors or employees of contractors.
2. When during the course of the application and/or eligibility process, the applicant continually fails to cooperate with Nazareth Staff or Board members, Staff members of Nazareth's funders, contractors their subcontractors or employees and/or fails to meet his or her required responsibilities.
3. When it becomes clear that neither the applicant nor Nazareth will benefit from providing service to the applicant, due to lack of communication or other factors.
4. When the applicant knowingly misrepresents information relevant to his or her eligibility for assistance through the program
5. If the Applicant's home is in a condition that is either excessively unsanitary or in any way causes undue hardships for Lead Abatement work to be completed successfully.
6. If the Applicant is unable to relocate their household for the duration of the Lead Abatement work.

By signing below, I certify that all information on this application and all information furnished in support of this application are true and complete to the best of my knowledge and belief.

WRITTEN ACKNOWLEDGEMENT OF RECEIPT OF PAMPHLET

I have received a copy of the pamphlets Renovate Right and Protect Your Family from Lead in Your Home, informing me of the potential risk of lead hazard exposure from renovation activity to be performed in my dwelling unit. To complete the application I have initialed above that these were available to me when I/we applied to the program.

I certify under penalty of law that the information contained in this application is true, accurate and complete to the best of my knowledge. I understand that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Primary Applicant Signature

Date

Secondary Applicant Signature

Date





The Parent/Guardian of the Children under age six must complete the form below; the form **must be notarized** and returned to Nazareth Housing.

To: Nazareth Housing Development Corporation
795 Russell Avenue
Akron, OH 44307

From: _____

Re: Lead Program: Child Under Six Verification

To whom it may concern,

I, _____ the Parent/Guardian of:

PARENT/GUARDIAN NAME

_____	_____	_____
CHILD'S NAME	AGE	DOES CHILD RECEIVE MEDICAID
_____	_____	_____
CHILD'S NAME	AGE	DOES CHILD RECEIVE MEDICAID
_____	_____	_____
CHILD'S NAME	AGE	DOES CHILD RECEIVE MEDICAID

certify that my child spends at least 8 hours per month at _____

CLIENT'S ADDRESS

With his/her _____ . If you have any question or concerns,

CLIENT'S RELATIONSHIP TO CHILD

please call me at _____

PARENT/GUARDIAN PHONE #

PARENT/GUARDIAN SIGNATURE DATE

PARENT/GUARDIAN SIGNAME (PLEASE PRINT)

NAZARETH HOUSING DEVELOPMENT CORPORATION
795 RUSSELL AVENUE AKRON OH 44307
PHONE: (330) 374-1526 FAX: (330) 374-1569



Nazareth's Affordable Housing Programs

Thank you for your interest in Nazareth Housing Development Corporations' Lead Hazard Reduction Program. Nazareth Housing Development Corporation's Lead Hazard Reduction Program can provide a grant for up to \$14,000 which will assist you to eliminate lead paint hazards in your home by replacing windows, doors, siding, and many other home repair issues that are caused by hazardous lead paint.

Nazareth Housing has thoroughly renovated properties available in the City of Akron and in Summit County for Rental or Lease Purchase. There are no rental subsidies applied to these homes; our rental rates, however, are below fair market value and are affordable for low-income households. If you are interested in purchasing or renting a home, we would love to assist you.

We may have grant funds available which allows us to sell you a home anywhere in Summit County excluding properties located in of the City of Akron, Barberton, and Cuyahoga Falls. If you are searching or have found a home outside the city, we may have subsidies to make purchasing that home very affordable.

Please keep in mind that your household's annual income must not exceed the current HUD Income Limits. If you are interested in our programs, please fill out the enclosed application and mail send it back by mail, fax, or scan and email at the numbers/addresses listed below.

Please call us or visit us online at www.nazarethhousing.org to learn more about our organization and the programs and services we provide.

We look forward to serving you!

Lead Hazard Reduction Program Details

Please read the following information for details about the Lead Hazard Reduction Program.

REQUIRED ELIGIBILITY DOCUMENTS

The following information is required to complete the eligibility process:

- **Proof of up-to-date Homeowner's Insurance (receipt of your most recent payment and/or declarations page).**
- **Copies of Birth Certificate(s) for children under six living in household and/or spending a significant amount of time in home.**
- **A Notarized letter from the Parent/Guardian(s) of the child under six is necessary if the homeowner is not the legal Guardian.**
- **Current Income Verification for all in household (Copies of your last three paystubs, social security benefits).**
- **First two pages of most recently filed 1040 tax return for all in household.**
- **Copy of most recent W2's for all in household.**
- **Lead blood test results for children under six living in household (strongly encouraged but not mandatory)**
- **Copy of Registered Land Contract (if applicable).**
- **Document from your bank showing balance owed on property.**
- **Document from your bank showing that mortgage payments history for last 3 months**
- **If your property taxes are not up-to-date you must provide proof of a delinquency payment plan and payment receipts for the last 3 months.**

Please keep in mind that the sooner you provide this information to Nazareth Housing, the faster we can process your application. Once you have provided the information listed above, Nazareth Housing will contact the City of Akron to request a Lead Risk Assessment, to determine if and where there are lead hazards your home.

If you have any question or concerns, please contact Nazareth Housing at (330) 374-1526. Thank you for your interest. We look forward to helping to make your home lead safe!

-Program Details

Grant funds are available to eliminate lead based paint hazards in your home.

If you own a home built before 1978 that is in need of repair, up to \$14,000 in grant funds may be available to eliminate lead based paint hazards in your home. This means if the cost to eliminate the lead hazards in your home only come to \$2,500, for example, you are only eligible for \$2,500 of the up-to \$14,000 grant. These grant funds typically allow for the replacement of doors, windows siding, kitchen cabinets and other necessary repairs due to lead-based paint hazards.

Lead Exposure

Environmental regulations stopped or reduced the use of lead in materials because of its extreme health risks. Building built prior to 1978 may still suffer from its presence in paint, stoneware and vinyl.

Lead poisoning is caused by increased levels of lead in the blood. Lead poisoning is very common among young children under age five because they may breathe lead dust or put their hands in their mouth as they crawl and play. Lead poisoning can cause serious neurological damage as well as kidney damage, seizures, and even death.

Most Common Sources of Lead Poisoning

- Deteriorating or peeling lead-based paint
- Lead contaminated dust
- Lead contaminated residential soil
- Inhalation of lead dust during renovations and demolition

What Parents Can Do:

There are several things you can do to keep your children and your home lead safe. Ensuring that window sills are free of dust, washing curtains regularly and being aware of and keeping young children away from chipped or peeling paint in your home are just a few ways to protect your child from lead hazards.

If you suspect that your child has lead poisoning, or that there may be lead paint hazards in your home, please contact the Summit County Health Department to learn more info about FREE lead blood tests for children under age six: (330) 375-2077.

Program Timeline

-Application Materials & Risk Assessment – 1-2 Weeks

Once we have received all of your application materials, Nazareth will schedule a time to inspect your home for possible lead-based paint hazards. If we determine there may be lead hazards in your home we will contact the City of Akron to schedule a Lead Risk Assessment. A representative from the City of Akron will call you and schedule a day/time to perform the risk assessment. This test will determine if, where and the severity of any lead hazards in your home. **Please be sure to contact Nazareth Housing to let us know the day and time of the scheduled Risk Assessment.**

-Lead Blood Testing

We recommend that all children who live in the home or visit for a significant amount of time have a lead blood test. The lead blood test is free for children under six years of age, and will determine whether or not your child has severely elevated levels of lead in their blood in which case, proper arrangements will be made in a timely manner to address the issue.

It takes roughly one week for us to receive the results from the lead risk assessment. Our Construction Manager will

then compile a List of Work that details the repairs and lead hazard items to be addressed.

-Bid List of Work to Contractors – 2 Weeks

The list of work is placed out to bid with three contractors. The contractors will contact you within two weeks to schedule a day/time to assess your home and determine the price for which they are willing to complete the work. Nazareth will select the contractor with the most reasonable bid.

Once we have received all of your application materials and select a contractor, we must present the information to the Lead program's Grant Review Committee where, if approved, we will be permitted to use the proposed grant money.

Please note that you may be contacted by a representative of the Lead program from the City of Akron, Department of Planning & Urban Development to sign paperwork for the grant funds to be used.

The Contractor may not be able to begin working on your home until he has orders and received the necessary construction materials to complete the work.

-Relocation - Varies

Are you able to relocate yourself and your family?

You will not be able to stay in your home while lead hazard reduction work is being performed. Although we will try to be of assistance, you are responsible for finding a place to live temporarily and preparing your home for this program.

Your home will need to be prepared prior to your relocation. All curtains and blinds must be taken down from windows, walls must be free of pictures or anything that may fall and/or become damaged. All food must be removed from your refrigerators and freezers.

You may also need to move items away from walls, rooms, and windows so the contractor may have access to

successfully complete the work. The specifics of such items will be made clear before Relocation is scheduled.

Prior to your Relocation, you will receive a form upon which you must record the location, model type and serial number or other identification details of all valuable and electronic items in your home. This is done for the protection of you the Homeowners and the Contractor to ensure that nothing in your home is misplaced or missing when you return.

On the day of your Relocation, Nazareth and the contractor will assess your home one last time to ensure that the work to be done can be done successfully. Your entire home and its contents will be photographed. Nazareth, the Homeowner and the Contractor will then sign a contract agreement for the work. All locks will be changed when you leave your home to ensure that you or a loved one cannot return to the property and become exposed to lead hazards. If you have left something behind and need to obtain it, please call Nazareth Housing at (330) 374-1526 and arrangements will be made to assist you.

You will be able to Relocate back to your home when the Contractor has successfully complete all items on the List of Work and the Contractor has obtained a Certificate proving that all lead hazards have been abated. All work done by our contractors is backed by a one year warranty. Contact Nazareth Housing if any problems occur with the work done by our contractors.

Nazareth Housing Development Corporation is an equal opportunity agency and does not discriminate on the basis of an applicant's race, origin, gender, gender identity, religion, nationality, sexual orientation, handicap, color or family status